

MiCareerQuestTM

CAPITAL AREA

MiCareerQuest Capital Area Information Packet 2024



Lansing Center - December 3, 2024

8:00 - 5:00pm

Directions to the Lansing Center Address: 333 E Michigan Ave, Lansing, MI 48933

Coming from the NORTH:

127 South to 496 West. Take 496 West to Grand Avenue (Exit 7A). Turn right (north) on Grand Avenue. Take Grand Avenue approximately 5 blocks to the intersection of Grand Ave. and Michigan Avenue. Turn right (east) on Michigan Avenue

Coming from the EAST:

96 West to 127 North (Exit 106B). Take 127 North to 496 West. Take 496 West to Grand Avenue (Exit 7A). Turn right (north) on Grand Avenue. Take Grand Avenue approximately 5 blocks to the intersection of Grand Ave. and Michigan Avenue

Coming from the SOUTH:

127 North to 496 West. Take 496 West to Grand Avenue (Exit 7A). Turn right (north) on Grand Avenue. Take Grand Avenue approximately 5 blocks to the intersection of Grand Ave. and Michigan Avenue. Turn right (east) on Michigan Avenue

Coming from the WEST:

96 East to 496/Downtown Lansing (Exit 95). Take 496 East to Pine-Walnut Sts./Downtown Lansing (Exit 6). Take exit and go approximately 5 blocks to Grand Avenue. Turn left (north) on Grand Avenue. Take Grand Avenue approximately 5 blocks to the intersection of Grand Ave. and Michigan Avenue.

Please email me if you have any questions at arichardson@camw.net

If an illness or emergency prevents you from attending the event at the last minute, please send me a text message ASAP: 517-256-4935.

Event Format Overview

Arrival and Check-in:

Students will be greeted by volunteers as they enter the Exhibit Hall. Each student's starting location will be determined by the color of their name tag, which corresponds to one of the four industry sectors. Students from the same school will have the same color name tag. MiCareerQuest Capital Area 2024 volunteers in **red shirts** will be around to guide students to their assigned sector.

- **Industry Sectors:** The Exhibit Hall is divided into four industry sectors:
 - **Engineering, Manufacturing & Industrial Technology (BLUE)**
 - **Business, Information Technology, Arts & Communication (YELLOW)**
 - **Health & Human Services (RED)**
 - **Natural Science & Agriscience (GREEN)**
- **Session Rotation:**
 - Students will rotate through all four sectors, spending **approximately 25 minutes** in each.
 - Every 25 minutes, **T3 Music** will play overhead, signaling the time to move to the next sector.
 - Students will have **3-5 minutes** to transition between sectors.
- **Activities in Each Sector:** During each session, students will:
 - Explore interactive displays highlighting various career paths within that sector.
 - Engage with employers to learn about the skills and education required for success in their field.
- **Important Notes:**
 - While students may wish to spend more time in certain sectors, the goal is to give them a broad overview of each industry and highlight the diverse career opportunities within Mid-Michigan's economy.
 - Volunteers will be available throughout the event to assist and answer questions.

Event Timeline

7:00am – 8:30am: No Entry Permitted before 7:00am

Volunteer and exhibitor arrival

VIP Event and Media Tour

8:00am – 9:00am: Press Event

Location: Banquet Hall

9:00am – 9:15am: Buses arrive

Location: Michigan Avenue

9:30am – 11:00am: Morning Session 1

Location: Staging Areas

11:00am -11:15am: Buses arrive

Location: Michigan Avenue

11:30pm – 1:00pm: Afternoon Session 2

Location: Staging Area

12:30 - 1:30pm: Lunch break

Location: Banquet Hall

No Food Permitted in the Exhibit Hall

1:30pm – 4:00pm: Open to the Public Session 3/Industry Talks

Location: Staging Area

Industry Talks

Session 1 Time: 1:30 PM

Topic: Ready for Success: Resources for Employers and Job Seekers

Speaker: Nick Chaffin

Description: Learn about essential tools and strategies for job seekers and employers alike.

Session 2 Time: 2:30 PM

Topic: Your Future Your Path: Discovering Career Direction with Career Compass Academy

Speaker: Beth Batts

Description: Explore career guidance tools and opportunities to help build a clear path forward.

Session 3 Time: 3:30 PM

Topic: Mindfulness Matters: Boost Your Wellness and Find Your Balance

Speaker: Bre Burnette

Description: Discover mindfulness practices to enhance wellness and achieve life balance.

Attire

Comfortable shoes (tennis shoes are okay). You may also wear professional jeans if you prefer. Please wear your lanyard/name tag at all times. If you completed the online registration form you will receive a lanyard at check-in. Photo ID required.

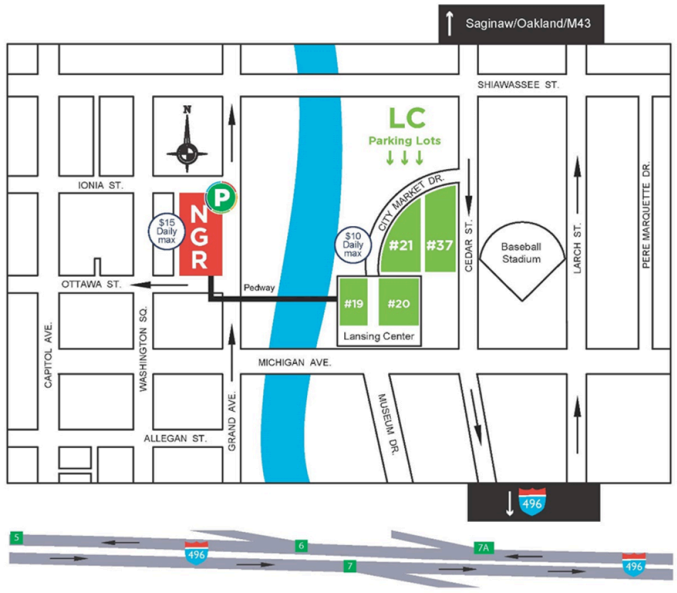
Information on Parking Areas (See Map)

Lansing Center Parking

- Cash and/or credit card are accepted. Credit cards only at the exit. Cash machine is located behind the Lansing Center directly outside the glass doors to the right
- Fees charged 24 hours Monday thru Sunday
- Rate: \$2 per hour with a \$10 daily maximum after 5 hours

North Grand Parking Ramp

- Credit cards only at the exit. Cash machines are located near the Ottawa Street exit, Northwest stairwell, Grand entrance (up against the building), and the Skywalk (pedestrian walkway from the Radisson/Lansing Center/Parking Garage)
- Open 24 hours Monday thru Sunday
- Rates: \$3 per hour with a \$15 daily maximum after 5 hours

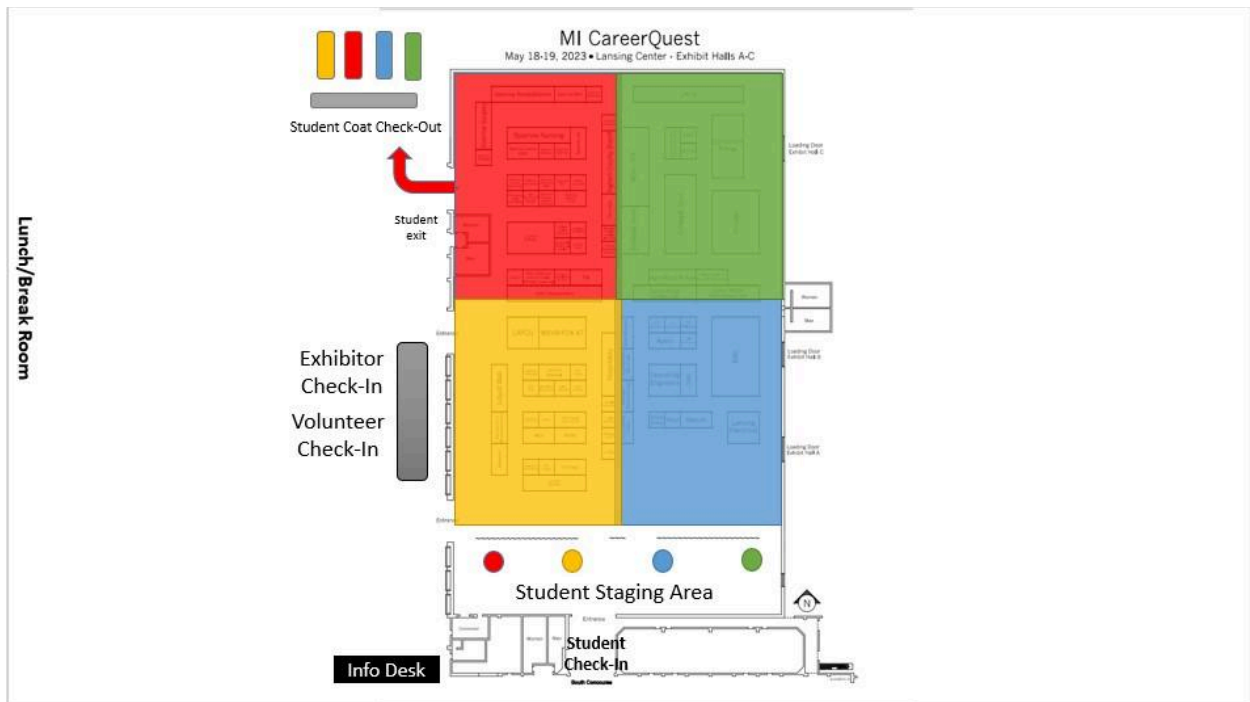


- 496 Exits**
- 5 Exit 5 - MLK Blvd
 - 6 Exit 6 - Walnut St./Pine St.
 - 7A Exit 7A - Grand Ave.
 - 7 Exit 7 - Cedar St./Larch St.

City of Lansing Parking Ramps

NGR	North Grand Ramp	Lansing Center Parking Lots	City of Lansing Parking Services Office
	Per hour \$3	LC Lots #19, #20, #21, & #37	219 N. Grand Ave.
	Daily maximum \$15	Per hour \$2	Lansing, MI 48933
		Daily maximum \$10	

*There are exceptions to the rate for certain events: Concerts, Commem Ground, etc.



Exit/Bus Pick-Up

At the end of each session, volunteers will guide groups toward their assigned exit door on the main concourse hallway.

Social Media

We encourage staff and students to share the fun and learning while at MiCareerQuest™ Capital Area 2024 with your social networks.

Please use any or all of the following:

#MCQCA

#MCQCA24

#MiCareerQuestCapitalArea

#MiCareerQuestCapitalArea24

#CAMW!

#T3TeachTalentThive

Exhibitor Information

1. The travel distance within the exhibit booth or exhibit enclosure to an exit aisle shall not exceed 50 ft.
2. The upper deck of multi-level exhibits exceeding 300 square feet shall have not less than two remote means of egress.
3. Exhibit booths shall be constructed of the following:
 1. Noncombustible or limited-combustible materials.
 2. Fire-retardant wood
 3. Flame-retardant materials
 4. Textile wall coverings, such as carpeting and similar products used as wall or ceiling finishes having a Class A flame spread rating.
4. Draperies, Curtains and other similar loosely hanging furnishings and decorations shall be flame resistant.
5. Acoustical and decorative material including, but not limited to, cotton, hay, paper, straw, moss, split bamboo and wood chips shall be flame-retardant treated to the satisfaction of the fire department. Materials that cannot be treated for flame retardant shall not be used.
6. The following shall be protected by automatic extinguishing systems:
 1. Single-level exhibit booths exceeding 300 ft² and covered with a ceiling.
 2. Each level of multi-level booths, including the uppermost level where the uppermost level is covered with a ceiling. A single exhibit or group of exhibits with ceilings that do not require sprinklers shall be separated by a distance of not less than 10 ft. where the aggregate ceiling exceeds 300 ft². *Exception: Vehicles, boats and similar exhibited products having over 100 ft² of roofed area shall be provided with smoke detectors acceptable to the fire department.*
7. Automatic sprinklers shall be installed in or under covered kiosks, displays, booths, concession stands, or equipment that exceeds 4 feet in width.
8. No open flame devices or pyrotechnic device shall be used in assembly occupancy unless approved by the fire department.
9. Open flame devices, where approved, shall be isolated from the public by at least 48 inches and shall be separated from combustible materials by at least 24 inches.

10. Combustible materials within exhibit booths shall be limited to a one-day supply. Storage of combustible materials behind the booth shall be prohibited.
11. The use of compressed natural gas is allowed where permitted by the fire department.

3 Vehicle Displays

1. All GASOLINE fuel powered vehicles openings shall be locked and sealed in an approved manner to prevent the escape of vapors. Gasoline fuel tanks shall not contain in excess of one-quarter their capacity or contain in excess of 5 gallons of fuel, whichever is less.
2. All DIESEL fuel powered vehicles openings shall be locked and sealed in an approved manner to prevent the escape of vapors. Diesel fuel tanks shall not contain in excess of one-half their capacity or contain 20 gallons of fuel, whichever is less.
3. Fueling or de-fueling of vehicles is prohibited inside the building.
4. At least one battery cable shall be removed from the batteries used to start the vehicle engine. The disconnected battery cable shall then be taped.
5. Batteries used to power auxiliary equipment shall be permitted to be kept in service.
6. Vehicles shall not be moved during exhibit hours.

Large Vehicle Requirements

To insure the safety of everyone in our facility, the following are the basic requirements for any vehicle with a battery and a gas tank that is displayed at the Lansing Center, and are the responsibility of the client/owner:

- The client /owner must disconnect the vehicle battery.
- Gas tank must have 1/4 of a tank of gas and no more than 5 gallons.
- Gas tank must have a locking gas cap. A drop cloth or plastic sheeting must be placed under the engine. The vehicle is to be dried as much as possible before entering the building. If the vehicle is placed on a carpeted area, additional carpet squares must be placed under the wheels.
- A set of keys must be left with security, with the name of contact person and cell phone number, available 24 hours a day, for each day the vehicle is at the Lansing Center.
- Vehicle location and set-up times must be approved and arranged through an Event Coordinator. Post-event, vehicle must be removed promptly, within the contracted time.

Large Vehicle Move In Times:

Monday 12/2/24

10:00-12:00pm

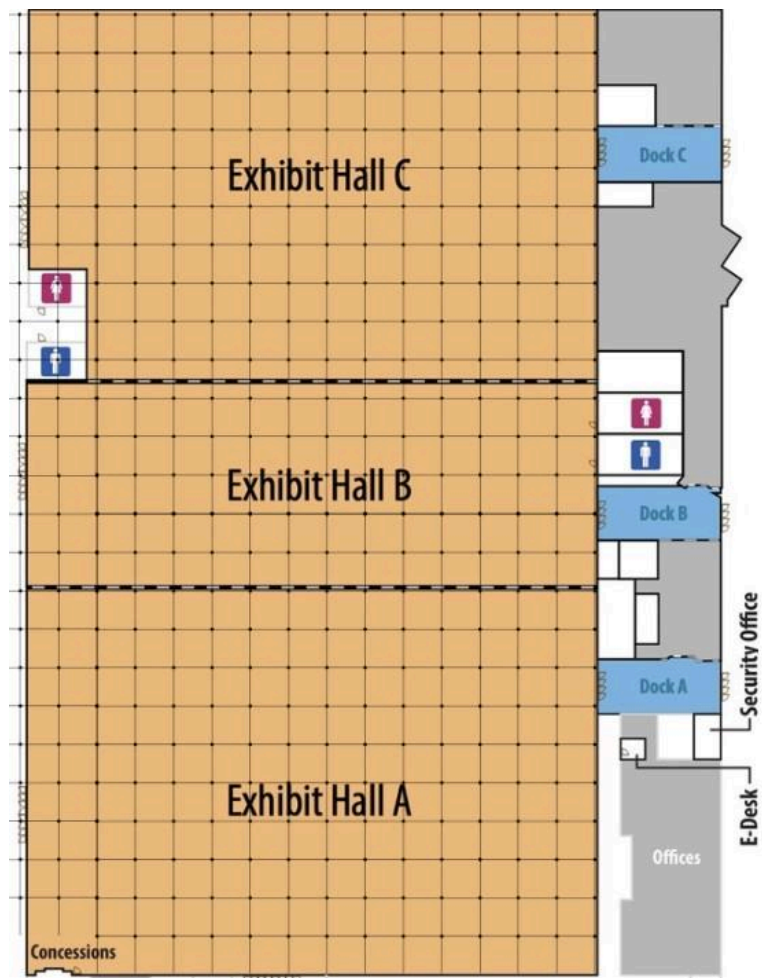
1:00-2:00pm

**Small Vehicle and Exhibitor
Move In Times:**

2:00-4:30pm

**No one will be permitted to
stay after 5:00pm.**

Fee will be assessed



On behalf of Capital Area Michigan Works! and T3 Teach Talent Thrive, I want to extend a heartfelt thank you for your time, energy, and enthusiasm at our MiCareerQuest Capital Area 2024 event for students. Your participation made an incredible impact, inspiring the next generation to dream big and explore the endless possibilities their futures hold.

Your willingness to share your expertise and engage with students helped bring this event to life. Whether through conversations, demonstrations, or mentorship, your efforts created meaningful connections and provided invaluable insights that will shape the paths of many young minds.

We are deeply grateful for your support and dedication to empowering students in our community. Together, we're building a brighter future, one inspired student at a time.

Thank you once again for your generosity and commitment.

We hope to work alongside you in the future to continue making a difference!



A proud partner of the American Job Center network.

